

CANYON HIGH SCHOOL

Main Office	714-532-8000
Attendance	714-628-5322
Counseling	714-628-5335
Student Center	714-628-5332
Athletics	714-628-5333
Library	714-628-5330

THIS BOOK BELONGS TO:

My Counselor is:

Campus Information Guide

Athletic Passes	Student Center
Athletic Insurance	Health Office
Book Covers	Library
Career, College & Vocational Info	Career Tech in Library
Class Rings (orders)	Student Center
Clubs & Organizations	Student Center
College Info & Financial Aid	Counselors/Career Tech
Dance Purchase Forms	Student Center
First Aid/Illness	Health Office
Grade Reports	Registrar
Graduation	Main Office
Home Teaching	Counseling Office
I.D. Cards/ASB Stickers	Student Center
Lockers	Student Center
Lost & Found	Student Center
Military Information	Career Tech in Library
New Students	Counseling Office
Parking Permits	Student Center
Publications:	
“Smoke Signals” Newspaper	Room 101
Yearbook	Room 304
Program (class) changes	Counseling Office
Readmittance	Attendance Office
ROP & R.O.T.C.	Career Tech in Library
Scholarships	Career Tech in Library
Short Day Passes	Counseling Office
Student Government	Student Center
Transcripts	Parchment
Testing (SAT/ACT)	Counseling Office
Tickets/Activities	Student Center
Withdrawal from School	Registrar
Professional Internships	Career Tech in Library
Work Permits	Career Tech in Library

Welcome to the TRIBE, where all students will:

Think Respect Interact Be Ready Excel

ESSENTIAL INFORMATION 2014-2015

CLOSED CAMPUS

Canyon maintains a closed campus. The back trail behind the school, PE/athletic fields, student parking lot, and teacher parking lot are all considered off limits during school hours. Students must sign out at the Attendance Office before leaving campus and sign in upon returning on the same day when they return. Failure to do so will result in detentions being assigned. Students are not allowed to go to the student parking lot or leave the school through the gates unless they have a short day pass or an off campus pass. All students are required to show their passes to security prior to leaving. Students are not allowed to loiter in the parking lot and must leave the campus.

I.D. CARDS AND ACTIVITY STICKERS

All students will be given an I.D. card during registration. **Students will be expected to carry it with them at all times.** An activity Sticker, which turns an I.D. card into an ASB card, may be purchased for \$70.00 during "TAKING CARE OF BUSINESS DAY" or from the Student Center. Funds raised through the sale of Activity Stickers are used to defray student body expenses such as dances, assemblies, certificates presented throughout the year, and many other miscellaneous expenses. Discounts at dances, home athletic events, reduced rates for theatrical productions and many other activities, which charge an admission price, are made available by the purchase of an activity sticker for the I.D. card. Activity cards are not transferable, and at no time shall a student lend his or her card to another student. Privileges will be forfeited if the card is loaned. **The replacement cost for the card is \$5.00.**

SHORT DAY STICKER

Students who have fewer than six periods are to obtain a Short Day Pass from the Counseling Office. Students **may not be in the quad or loitering on campus during their short day period.**

DANCE REGULATIONS

In order to maintain an atmosphere which reflects high ideals and creates a spirit of friendliness, the following rules will be in effect at all CHS dances:

- All school rules apply including no smoking/alcohol/drugs.

- Students and guests may be asked to submit to a Breathalyzer. Any student or guest who fails the test will be held until a parent or guardian can pick them up. Students will receive school consequences.
- All dance tickets must be purchased by the posted deadline, which will be announced in advance.
- Only the pre-registered student and guest may attend the dance (unless tickets are being sold at the door-prior notice will be given).
- Students must dress in a fashion that adheres to the Canyon High Dress Code.
- Dancing must be appropriate and not sexually suggestive. Freak dancing is not allowed and will result in removal from the dance. Students will wear wristbands at the dance, and the wristband will be removed on the first warning. If a student violates the rule again, they will be removed from the dance.
- If a student leaves a dance before ending time, they may not re-enter the dance.
- All students must arrive to the dance before 9:00 p.m. and may not leave until 30 minutes before the dance is over.
- Guests must be under 20 years of age.
- Guests of Canyon Students must agree to follow all of the CHS Dance Policies.
- Students must show their CHS ID card to be admitted. Guests must show a picture ID to be admitted.
- Students may not purchase dance tickets until **ALL FINES ARE PAID.**
- **STUDENTS MUST HAVE 0 DETENTIONS AND NO SCHEDULED MANDATORY SATURDAY SCHOOL OR ICE TO ATTEND ANY SCHOOL DANCE. Students who have been suspended during the quarter of the dance may not attend.**

YEARBOOK

The "Legend" is Canyon's yearbook. The yearbook includes an all-inclusive DVD to celebrate the yearly highlights. Prices will be listed in the "Taking Care of Business" information.

The Smoke Signal is Canyon's monthly newspaper; it is distributed free to all students.

LIBRARY/MEDIA CENTER

The Library Hours are Monday through Friday, 6:45 a.m. to 3:00 p.m.

Checking Out Materials:

- **Textbooks** – A Student ID card is required for textbook check out. Students may check out only one copy of each of their class textbooks. Proper care of all textbooks is the responsibility of the student. Grades, transcripts, or diplomas may be withheld for failure to turn in a text or pay for a lost or damaged text. Costs for various fines were established by the Orange Unified School District. A list of these fines is posted in the Media Center. Students must put covers on books. Please do not put on the kind that sticks to the cover. Students should maintain possession of their own textbooks at all times, sharing textbooks is not recommended.
- **Library Books** – A Student ID card is required for library book check out..
- **Magazines** – Current issues are for in-library use only.

There are 28 computers in the library for use before school, at break, lunch and after school. Students may use the computers during class time with teacher permission. Students must present their ID card at the circulation desk before using the computers. Printing from the computers costs 20 cents a page.

The library also sports a full service computer lab with 40 stations available for classroom use. In addition to the library computer lab, Canyon students have access to two other computer labs on campus.

Canyon High School students have access to the password protected electronic database EBSCO. EBSCO is an academic database with compiled up-to-date information from journals, newspapers, books, and radio/TV broadcasts. Students access EBSCO by logging onto the District's home page and then to Resource Tools. See Mrs. Fisher for the password.

The Student Portal, Blackboard, Edmodo, Khan Academy and Google Drive are accessible on the District website in the library as well as from home.

Gaming, food and drinks are NOT allowed in the library!

New and used book donations are welcomed at the Canyon High School Library.

LOCKERS

The use of lockers is optional. All students will have the opportunity to check out a locker. **Students may not use their own lock on the school lockers. Locks will be checked out.** Students do not own the locks and may not take them home. Lockers must be emptied before the end of each school year.

PEP RALLY EXPECTATIONS

Students are expected to be respectful to all speakers and performers at pep rallies. Any student who is disrespectful, disruptive or behaves inappropriately during a pep rally will be removed from the pep rally, may receive consequences and may not be allowed to attend pep rallies for the remainder of the school year.

RECEPTION

Items for student pickup should be left at the reception desk. Reception is located in the Administration Building.

STUDENT CENTER/ACTIVITY OFFICE

The Student Center/Activities Office is open for all students to get information, purchase school supplies, and purchase tickets, **The Center is open to purchase items before school, during nutrition, lunch and after school until 3:00. NO ITEMS WILL BE SOLD DURING CLASS TIME.** The Associated Student Body (ASB) Officers use the Student Center as their meeting room.

ZERO PERIOD

Students may request a zero period class from 7:30 a.m. – 8:22 a.m. Zero period meets daily.

INVOLVEMENT

ASSOCIATED STUDENT BODY CABINET

The Associated Student Body (ASB) Cabinet represents all students on campus. These officers are elected by the student body or appointed by an ASB committee. They charter all clubs, oversee the use of Student Body funds, and sponsor many school activities and special events. Information about all school activities is available in the Student Center.

A.S.B. CABINET/ TRIBAL COUNCIL

There are certain requirements for each of these positions. All of them require an overall 2.5 G.P.A. and no "F's, and no "U's" in citizenship, and no more than one "N" in citizenship. In addition candidates for office may not have any outstanding fines. Information about elections can be found in the Student Center.

2014-2015 ASB CABINET

Position	Name	Grade Level
ASB President	Nima Ostowari	12
ASB Vice President	Shylah Jones	12
ASB Treasurer	Emon Javadi	12
ASB Secretary	Monica Rutherford	12
Commissioner of Justice	Isabella (Bella) Lopez	12
School Board Representative	Hayley Grodt	12
Boys Commissioner of Athletics	Kamyar Jamshidian	12
Girls Commissioner of Athletics	Vicky Evans	11
Commissioner of Clubs	Desiree Mercado	12
Commissioner of Education	Vinit Parekh	11
Commissioner of Performing Arts	Ahnna Chu	11
Dance Commissioner	Valerie Morales	11
Activities Commissioner	Alana Hamilton	12
Activities Commissioner	Samma Massoud	10
Boys Commissioner of Spirit	Nolan Fitch	12
Girls Commissioner of Spirit	Amal Fahmi	12
Commissioner of Multimedia	Tyler Casalini	12
Commissioner of Technology	Rohan Sidhu	12
Senior Class President	Isiah Vasquez-Nguyen	12
Senior Class Vice President	TBD	12
Senior Class Secretary/Treasurer	TBD	12
Junior Class President	August Gweon	11
Junior Class Vice President	TBD	11
Junior Class Secretary/Treasurer	TBD	11
Sophomore Class President	Tori Apodaca	10
Sophomore Class Vice President	TBD	10
Sophomore Class Secretary/Treasurer	TBD	10
Freshman Class President	Shane Strobel	9
Freshman Class Vice President	Lauren Del Rosario	9
Freshman Class Secretary/Treasurer	Nina Choi	9

CALIFORNIA SCHOLARSHIP FEDERATION (C.S.F.)

CSF is a state honors organization for students with a 3.5 G.P.A. or better. Student members should be enrolled in college preparatory classes. Applications for membership are accepted at the beginning of each semester commencing with sophomore year.

CLUBS AND ORGANIZATIONS

Canyon High School has many clubs and organizations on campus. Students can choose from a wide variety of activities to pursue special interests. Canyon High School follows the letter of the law in allowing equal access for groups to meet on campus.

To be a chartered club, a club is required to have a faculty sponsor, club constitution, and membership list. The officers of each club are to be elected by the club members.

The ASB Cabinet shall control all organizations' fund-raising and activities. All club activities must have prior approval from the ASB Cabinet. The Commissioner of Clubs and the Activities Advisor must be contacted before planning any fund-raising schedules.

Students interested in forming a club on campus should first contact a teacher who might be interested in sponsoring them and then come to the Student Center for a club charter. Until the club has turned in all appropriate paper work there can be no fund-raising or meetings.

The CLUB CARNIVAL will be held in October and February each year. All students are encouraged to sign up for clubs that interest them. A complete listing of all CHS chartered clubs and organizations are available in the Student Center.

NATIONAL HONOR SOCIETY (N.H.S.)

NHS is an organization for students with a total G.P.A. of 3.5 or better. Students must pass a faculty review to be accepted. Freshmen are not eligible for membership.

AWARDS AND HONORS

GLEITSMANN AWARD

One senior boy and one senior girl who have served the school in an outstanding manner are chosen by a vote of the faculty. Criteria: academic achievement, service to Canyon High and involvement in school activities. PTSA awards a \$250 scholarship to each of these two students. This award is given at the Senior Awards Ceremony held at the end of May.

GRADUATING WITH HONORS

Student with a cumulative grade point of 4.7 and above will be designated Summa Cum Laude and those with a 4.5 – 4.699 will be designated Magna Cum Laude. These students are recognized with a colored tassel to be worn at graduation.

LAUREATE AWARDS

Each department, using its own criteria, selects a maximum of five nominees. One is recognized as the most outstanding graduate in the

department. Laureates are awarded at the Senior awards ceremony held at the end of May.

MERIT SCHOLARSHIPS

Sponsored by the National Merit Scholarship Corporation. The PSAT taken in the junior year serves as the basis for semifinalist selection. Finalists compete for scholarships from \$250 to \$6,000.

PRESIDENTIAL ACADEMIC AWARDS

The Presidential Academic awards are given out each year to those students who have maintained a 3.5 G.P.A. or higher, and have scored at the advanced level in either English or mathematics on the California Standards Test (STAR). Currently, due the CST is no longer in place so the President' Office will be modifying the requirements for this award.

SCHOLARSHIPS

To get information on scholarships subscribe to the Canyon Counseling listserv. Student can also get information in the career center.

TOP OF THE TRIBE

The students in each grade level who have a total weighted 4.0 G.P.A. or higher for the first semester are honored. There is a morning program where students are presented with a special recognition every time they make the Top of the Tribe.

TRIBE TICKETS

Students found to be demonstrating the values and expectations of the **TRIBE** by a staff member will be given a ticket to be entered in a monthly raffle. To be entered in the raffle, students drop their TRIBE ticket in a collection box in the Counseling Office.

COUNSELING-COLLEGE & CAREER READINESS

COLLEGE ENTRANCE INFORMATION

Most colleges and universities require one of two college entrance exams. These two are the **SAT** and the **ACT**. The **SAT** measures critical thinking and reasoning in vocabulary, written expression, and mathematics. The **ACT** measures academic achievement in English, mathematics, reading, and science. The **ACT** has an optional writing test which is highly recommended (many colleges and universities require it). Students may consider taking both exams, as most colleges and universities will accept the higher scores of either. Check with colleges and universities, to verify if there is a preference for one. Selective schools and majors may require or recommend SAT Subject Tests. Colleges and universities use exam scores to assist in admission decisions, along with the transcript of courses and grades earned, extracurricular activities, recommendations, and essays.

Community Colleges do not require the SAT, ACT, or SAT Subject Tests entrance exams. However, they do require a Math and English writing test for the purpose of placement in appropriate course levels.

For test dates and to register for the SAT & SAT Subject Tests:

www.collegeboard.org

For test dates and to register for the ACT:

www.actstudent.org

Juniors are encouraged to take the Preliminary SAT/National Merit Scholarship Qualifying Test. The PSAT/NMSQT is a good indicator of performance on the SAT test. **The PSAT/NMSQT will be given on Saturday, October 18, 2014 at Canyon High School.**

CANYON HIGH SCHOOL GRADUATION REQUIREMENTS

Grades 9 – 12

Language Arts	40	Physical Education	20
Social Studies	30	Science	20
Mathematics	20*	Health	5
Fine Arts/Foreign Language	10	Freshman Seminar	5
Electives	80	Total	230

*Two years of mathematics are required, including the passing of Algebra.

TESTING - CAHSEE (California High School Exit Exam)

Students must pass both the language art and mathematics to receive a high school diploma. Students begin taking the CAHSEE in 10th grade.

ATHLETICS

ACADEMIC REQUIREMENTS (ATHLETIC/EXTRA CURRICULAR ACTIVITIES)

Students must maintain a 2.0 (C) or better overall grade point average from the previous quarter in order to participate in athletics/extracurricular activities. Students have only one quarter of probation in

which to bring the grade point average up to 2.0 (OUSD Board Policy 5120).

ATHLETIC EVENT EXPECTATIONS

Students are expected to be respectful to all athletes, coaches, and performers at athletic events. Any student who is disrespectful, disruptive, behaves inappropriately, or chants something inappropriately during an athletic event will be removed from the game, may receive a consequence and may not be allowed to attend any games for that sport for the remainder of the season.

EQUIPMENT

All athletic equipment must be returned from the previous sport before a student can check out equipment for the next sport. Go to www.canyonathletics.org for more information.

POOL - At no time are students to be in the pool unless supervised by a staff member.

SPORTS

Canyon High School offers the following sports:

Fall

Boys Cross Country
Girls Cross Country
Football
Girls Golf
Girls Tennis
Girls Volleyball
Boys Water Polo

Winter

Boys Basketball
Girls Basketball
Boys Soccer
Girls Soccer
Girls Water Polo
Wrestling

Spring

Baseball
Boys Golf
Softball
Boys Swimming
Girls Swimming
Boys Tennis
Boys Track
Girls Track
Boys Volleyball

Schedules, contact information, and team news can be found at www.canyonathletics.org

ATTENDANCE

ATTENDANCE PROCEDURES

Regular Attendance

Daily attendance at school is mandated by California State Law until the age of eighteen. No pupil is permitted to leave school at recess or any other time before the regular hour of closing without the approval of the school principal or designee. Violation will be considered as trancies (E.C. 48200).

Reporting a Student's Absence

Parents at the Canyon High School level must send a note with their student explaining the absence on the day they return (phone calls are not accepted). **Absences need to be cleared within 48 hours of the absence. If an absence is not cleared within two days it will be considered unexcused and the student will issued a 4 hour detention for truancy.**

Excused Absences

The state has defined acceptable excuses for absences. These may be found in the OUSD Student/Parent Handbook.

TARDINESS

Students are expected to be in their seat with proper materials and ready to work when the tardy bell rings. Students and parents should regularly check the Student/Parent Portal to view the number of tardies accumulated per class. The following policy applies:

1-2: Teacher warning/consequence

3-5: 1 hour of detention

6: Mandatory Saturday School; parent contact by counselor

7+: In-house suspension, attendance contract

Truancy

Any student, subject to full time education, or to compulsory continuing education, who is absent from school without a valid excuse for more than three days or tardy in excess of 30 minutes on each of more than three days in one school year is deemed by the State to be a habitual truant and shall be reported to the attendance officer or the superintendent of the school district . This will cause them to be labeled as a habitual truant.

Picking Up a Student

No student is permitted to leave school before the regular hour of dismissal without the approval of the CHS Attendance Clerk.

Students may not leave and then have their parents excuse them after the fact! Students who need to leave during the school day must bring a note prior to the start of school or have their parent come to the attendance office. Students will be issued an “off campus pass” to verify they have permission to leave school. Students who leave without authorization will be assigned four hours of detention on the first offense. **Calling after the student leaves campus will excuse the absence, but will not eliminate the detentions assigned for leaving campus without an “off campus pass”.**

SUPERVISION/DISCIPLINE

ACADEMIC INTEGRITY/ETHICS POLICY

The Academic Integrity Policy will be presented to all students during the first two weeks of the school year. Honesty is a moral quality highly valued by the faculty and staff of Canyon High School. Although opportunities exist for students to be less than totally honest, dishonesty is to be avoided in all its forms (i.e. plagiarism, record tampering, cheating). Dishonesty undermines the learning process and destroys the integrity and trust essential for student/teacher relationships. The student who seeks a dishonest advantage over classmates is pursuing a course of action that is unacceptable at Canyon High School and in society.

Academic honesty in the classroom implies that each student complete their own work. The following policy was developed to support teachers in their quest for honesty in the classroom. Promoting honest behavior is a responsibility shared by both the school and the home. **CANYON HIGH SCHOOL WILL NOT ACCEPT DISHONESTY IN ANY FORM.** Canyon High School defines cheating as, “Any dishonest action used to benefit the individual(s) involved”.

LEVEL I: CHEATING ON ASSIGNMENTS

Classroom instructors will address incidents of students cheating on in-class or out-of-class assignments according to the guidelines of their classroom management plan. Each teacher’s classroom management plan is sent home to parents at the beginning of the school year and is kept on file in the counseling office.

***ALL LEVEL II AND LEVEL III INFRACTIONS WILL BE REFERRED TO THE OFFICE.**

LEVEL II: CHEATING

The following are examples of cheating; however, the policy is not limited to only these:

- Copying another student’s test paper.
- Using “cheating sheets”.

- Plagiarism is defined as, “reproducing or copying someone else’s work and passing it off as one’s own”. Plagiarism offenses are typically identified in student research papers or other significant research projects.
- Changing or altering grades, tests, or assignments after they have been marked or corrected.
- Unauthorized use of electronic devices to distribute or obtain answers.
- Acts of dishonesty related to the responsibilities of Teaching Assistant (TA) or Office Service (OS).

LEVEL III: VIOLATING TEST CONDITIONS

“Any act that can violate the integrity of the test scene.” The following are examples of violating test conditions; however, the policy is not limited to only these:

- Not adhere to verbal or written guidelines or directions during testing session.
- Unauthorized communications of any kind during a test session.
- Having access to unauthorized materials during a testing session.

CONSEQUENCES FOR “CHEATING” OR “VIOLATING TEST CONDITIONS”

- Automatic “F” on the assignment or test will be assigned
- A parent contact will be made by the teacher and counselor
- Incident will be noted in the student’s discipline file
- The student will be assigned a mandatory 4 hour Mandatory Saturday School
- If the student is a member of the National Honor Society (NHS) they will be removed
- “If a student is a Teaching Assistant (TA) in the class of infraction or works in the office for Office Service (OS) credit, the student will be dropped from their position with no credit.

CONSEQUENCES FOR REPEATED OFFENSES OF LEVEL II AND/OR LEVEL III INFRACTIONS WITHIN THE SAME SCHOOL YEAR CAN INCLUDE ANY OR ALL OF THE FOLLOWING DEPENDING ON THE AMOUNT OF INCIDENTS.

- ICE (In-House Suspension)
- Incident will be noted in student's discipline file
- Student will receive a “U” in citizenship
- Conference meeting with student(s), teacher(s), counselor and/or administrator

- Student will be placed on a Behavior Contract
- Student will be removed from the class and given an “F” for the semester

BULLYING/CYBERBULLYING

According to California Education Code Bullying is defined as: any **severe or pervasive physical or verbal act or conduct**, including communications made in writing or by means of an electronic act that Places a reasonable pupil or pupils in fear of harm to that pupil's or those pupils' person or property, experience a substantially detrimental effect on his or her physical or mental health, or experience substantial interference with his or her academic performance.

Complaint filing and investigation procedures are the same as cited above for issue involving harassment.

DETENTION POLICY

All students are expected to maintain zero detentions at all times. Detentions should be made up within two weeks of the issued date. The detention schedule is available in the Counseling Office. **Students who accrue excessive detentions will be considered insubordinate and will be automatically assigned and ICE (on campus suspension).**

DRESS CODE

Pursuant to Board Regulation #51321, the following rules and standards for students attending Canyon High School will be followed. Any students violating these standards will face disciplinary action. The following are prohibited:

- Clothing or jewelry that promotes or depicts, gangs, drugs, alcohol, tobacco, violence, criminal activity, obscenity, the degrading of cultures, ethnicity, gender, religion and/or ethnic values. (In general, anything that is divisive or offensive to a student or staff member.)
- Gang related clothing – bandanas, oversized pants, doo-rags, socks pulled up to the bottom of shorts, or any combination of clothing identified by the Anaheim Police Department as gang related.
- Clothing which exposes midriffs or does not conceal undergarments at all times. Short shorts, backless dresses, or tops, tube tops, halter tops, strapless tops, see-through or fishnet fabrics and all other clothing items which are revealing, are prohibited.
- Chains
- Pajamas

- House slippers as well as thin, rubber shower or beach flips are not acceptable footwear. (Shoes with soles must be worn at all times.)

A good common sense rule is: **“If in doubt, don’t wear it.”** The Administration reserves the right to restrict any clothing or accessories that in our judgment detracts from the educational environment of Canyon High School.

IF YOU WONDER IF IT IS INAPPROPRIATE, THEN IT PROBABLY IS!

DRESS CODE VIOLATION CONSEQUENCES:

1. Change clothes, warning, shirts must be returned or detentions will be assigned.
2. Change clothes, 2 hours detention (Parent Notification)
3. Change clothes, 4 hours Mandatory Saturday School (Parent Notification)
4. Parent Conference with Counselor/Administrator and possible behavior contract.

ELECTRONIC DEVICES (Cell Phones, Smart Phones, Computers)

Our goal is to have an educational environment with limited distractions that will take away from the instructional process. Students need permission from their teacher to use any electronic device. Should a teacher allow students to use electronic devices the following guidelines will be in place:

- 1) Students will use their devices for educational reasons at their teacher’s direction.
- 2) Students will only use appropriate educational applications on their device.
- 3) Students are not to call, text message, email, or electronically communicate with others from their personal devices during class time.
- 4) Students are required to use the district’s content-filtered wireless network through personal devices while at school (not private networks).
- 5) Students are not allowed to download apps or software at school on any device.
- 6) All students will be educated on safe online behavior as part of our district’s Internet Safety curriculum.

CANYON HIGH SCHOOL IS NOT RESPONSIBLE FOR ANY ELECTRONIC ITEM LOST OR STOLEN AT SCHOOL. In an effort to return recovered items to their rightful owner, students are encouraged to file a report for lost or stolen items immediately in the Counseling Office to document the incident.

Electronic devices may be confiscated and held in the Counseling Office when used inappropriately.

The following consequences will be applied when an electronic device is visible and/or operating during class without teacher permission (cell phones, iPod's, PSP, cameras, etc.). At each step the electronic device will be confiscated by the teacher and held in the counseling office until end of the student's school day.

1st Offense: 1 hour detention

2nd Offense: 2 hour detention, parent notified

3rd Offense: Referral to Counselor, Mandatory Saturday School, parent notified

4th Offense: Behavior Contract, ICE, parent must pick up electronic device

GRAFFITI/TAGGING

Possession of graffiti implements, samples of graffiti directly or indirectly provoking a disruption of school activity and/or any violation of local graffiti ordinances.

Consequences for Graffiti/Tagging - Restitution, confiscate items, parent conference, detention, suspension (1-5) days, possible adjustment transfer, possible expulsion recommendation, and police notification.

HALL PASSES

All students must have a signed hall pass to be outside of the classroom during class time.

HARASSMENT POLICY

Canyon High School is committed to providing a learning environment that is free from harassment of any kind. Harassment of any student by another student, employee, or teacher is prohibited. The school will treat allegations of harassment seriously and will review and investigate such allegations in a prompt, confidential and thorough manner.

A charge of harassment shall not, in itself, create the presumption of wrongdoing. However, substantiated acts of harassment will result in disciplinary action, up to and including dismissal. Students found to have filed false or frivolous charges will also be subject to disciplinary action, up to and including dismissal.

Verbal Harassment

Any written or verbal language or physical gesture directed at a teacher or a student that is insolent, demeaning, abusive or implicitly or explicitly implies a threat of bodily harm is totally unacceptable and shall be deemed harassment and will be dealt with as such.

Physical Harassment

Unwanted physical touching, contact, assault, deliberately impeding or blocking movements, or any intimidating interference with normal work or movement.

Visual Harassment

Derogatory, demeaning, or inflammatory posters, cartoons, written words, drawings or gestures.

INTERNET ACCESS

Students are authorized to use the district's on-line services in accordance with specified user obligations and responsibilities. Students must turn in a signed form and establish on-line service accounts. Students must follow these guidelines:

- Users must show a valid student ID card with Internet Access.
- Users shall not gain unauthorized access to others individual data, data systems, resources, entities, or governmental agencies.
- Users may not allow others to use their access privileges to work on the computers.
- The system shall be used only for legal purposes related to education. The district reserves the right to monitor any on-line use.
- Users shall not transmit or view material that is threatening, obscene, disruptive or sexually explicit, or that could be construed as harassment or disparagement of others based on their race, national origin, sex, sexual orientation, age, disability, religion or political beliefs.
- Copyright laws may not be violated.
- Vandalism will result in the cancellation of user privileges.
- Users are expected to keep messages brief and use appropriate language.
- Users shall report any security problem or misuse of the network to any staff member.

PARKING

Parking is a privilege not a right. Our parking lot is impacted and there are not enough parking spaces for all of the students who can and want to drive to school. **Only Seniors and Juniors are eligible for a parking permit.** Seniors will be given first priority for parking passes. Sophomores are not allowed to park on campus due to the limited spaces.

Students must be clear of any fines and/or disciplinary action before being eligible to apply for a parking permit (detentions, Mandatory Saturday School, ICE, etc). **Parking permit eligibility will be reviewed at the end of each quarter.** Permit holders who have

outstanding disciplinary action will lose their parking privilege until all disciplinary action has been cleared.

Canyon High School hereby declares itself **NOT RESPONSIBLE** for and assumes no liability arising from fire, theft, damage to or loss of the vehicle or any article left therein. Students will not be allowed to go to their cars during the school day.

Students must display their parking permit at all times. Illegal parking will be ticketed by Anaheim Police Department. If a student uses a counterfeit parking permit or allows another student to use his or her assigned permit (including replacement permits), the student will forfeit his or her permit for the remainder of the year.

PETS - Animals are not permitted on campus at any time.

PUBLIC DISPLAYS OF AFFECTION

Suggestive or obscene public displays of affection will not be allowed. This includes passionate kissing, groping and sexually suggestive behavior. Students will receive one warning from staff, and the students' parents may be contacted. Ongoing behavior will result in suspension for obscenity and vulgarity (48900 I) and for disruption of school activities. (48900 K).

MANDATORY SATURDAY SCHOOL

If a student fails to attend Mandatory Saturday School, the student will be assigned the next scheduled ICE (in house suspension), or be given more severe consequences depending on the frequency of this infraction.

I.C.E. (Isolated Classroom Environment) - In House Suspension will be imposed for violations as necessary. This is an alternative to suspension at home.

Sexual Harassment

Includes unwelcome sexual advances and other verbal or physical conduct of a sexual nature when any or all of the following occurs:

1. Submission to such conduct is made either explicitly or implicitly a term or condition of a student's academic status or progress.
2. Submission to or rejection of such conduct by a student is used as the basis of academic decisions affecting the individual.
3. Such conduct has the purpose or effect of reasonably interfering with the individual's academic performance or creating an intimidating, hostile or offensive education environment.

It is the responsibility of Canyon High School to:

1. Implement this policy through regular meetings with all administrators, ensuring that they understand the policy and its importance;
2. Make all faculty, staff, students, and parents aware of this policy and the commitment of the school towards its strict enforcement;
3. Remain watchful for conditions that create or may lead to a hostile or offensive school environment;
4. Establish practices designed to create a school environment free from discrimination, intimidation, or harassment.

It is the responsibility of the student to:

1. Conduct herself/himself in a manner which contributes to a positive school environment;
2. Avoid any activity that may be considered discriminatory, intimidating, or harassing;
3. Consider immediately informing anyone harassing him/her that the behavior is offensive and unwelcome;
4. Report all incidents of discrimination or harassment to the Principal;
5. If informed he/she is perceived as engaging in discriminatory, intimidating, harassing or unwelcome conduct to discontinue that conduct immediately.

Complaint filing and investigation procedures

The following procedures must be followed for filing and investigating a harassment claim:

1. The student may first choose to tell the individual causing the harassment that his/her conduct is offensive and must stop. If the objectionable behavior does not cease immediately, the student must report the harassment to the Principal;
2. The student alleging harassment will be asked to complete a formal, written complaint. The claim will be investigated thoroughly, involving only the necessary parties. Confidentiality will be maintained as much as possible;
3. The investigation will include a meeting with the person alleged to have harassed, sharing with that person the nature of the allegations as well as the name of the person bringing the allegations. If appropriate, the alleged harasser will be placed on administrative leave during the course of the investigation.
4. Once the facts of the case have been gathered, the Principal, in consultation with the Orange Unified School District Administrative Staff, will decide what, if any, disciplinary action is warranted. The disciplinary action will relate to the nature, context, and seriousness of the harassment and can include all

disciplinary actions up to and including immediate expulsion or termination;

5. If the complaint is against a non-employee or non-student, such as a parent, volunteer, or vendor, the school will take steps, within its power, to investigate and eliminate the problem.

SUSPENSION

The following offenses are grounds for suspension and/or expulsion on the school grounds or on the way to and from school and at all school activities:

- Fighting, profanity or obscenity
- Disobedience or disruption of school activities
- Property damage or theft
- Involvement in the use of any controlled substance
- Harassment, bullying or threatening another student

Weapons

EXPULSION

The principal or superintendent shall automatically recommend a student's expulsion for any of the following: (E.D. 48900)

- Causing serious physical injury to another person, except in self-defense
- Possession of any firearm, knife, explosive or other dangerous object of no reasonable use to the student at any school activity.
- Unlawful sale of any controlled substance, as defined in section 11007 of the Health and Safety Code
- Robbery or extortion